

SACSCOC Reaffirmation Steering Committee Meeting Minutes
Randolph Hall, President's Boardroom
March 18, 2016

Attendees: Elizabeth Kassebaum, Divya Bhati, Marcia White, Conseula Francis, Lynne Ford, Claire Fund, Ed Pope, Chris Tobin, Sam Jones, Paul Patrick, Amy McCandless, Angela Mulholland, Mercedes Faber, Joe Kelly, Sara Allen, John Bello-Oganu, Jim Posey, Cara Dombroski, Ashleigh Parr

1. Working group updates - The consultant review process was discussed. A consultant folder has been created in the network drive which will be the main folder used for the review.

- Group 1: E. Kassebaum (4/4)
- Group 2: D. Bhati (4/4)
- Group 3: M. White (N/A)
- Group 4: B. McGee (4/11)
- Group 5: C. Francis*
- Group 6: L. Ford (3/28)
- Group 7: B. McGee (4/18)
- Group 8: C. Fund (4/18)
- Group 9: E. Pope (4/18)
- Group 10: C. Tobin (4/25)
- Group 11: A. Caudill (4/4)
- Group 12: S. Jones (4/25)
- Group 13: P. Patrick (4/25)
- Group 14: A. McCandless (3/28)
- Group 15: J. Foster (4/11)
- Group 16: A. Mulholland (4/11)

Please prepare your Working Group standards for review by the consultants the Friday prior to the above Monday date assigned to your working group. To do this, please:

1. Remove all track changes/comments and finalize the draft
2. Collect evidence and save it in the evidence folder for the standard
3. Save all draft narratives (with title 'ready for external consultant') in the network drive reader folder, when steps 1 and 2 are complete.

*Group 5 following different schedule and will be sent 3/24

Group 6 and Group 10 switched consultant review dates as group 6 needed a bit more time. Group 10 will be reviewed by the consultant March 28 and Group 6 will be reviewed April 25. All other working groups present believed their standards would be ready for consultant review by their assigned date. Group 11 and Group 15 did not have representation at the meeting.

2. SACSCOC On-site Chair - Dr. Suzanne Ozment is the chair for the March 2017 on-site visit. She was previously employed with the Citadel and USC-Aiken. She is currently the Provost at University of Montevallo.
3. The College's SACSCOC Leadership Team review - Provost McGee and Dr. Bhati will review all standards before the September submission to SACSCOC.

Office of Legal Affairs provided an update that all non-foreign MOUs are in a review process.

QEP Subcommittee updates were provided to the Steering Committee. A CofC Team was visiting Furman's Shaw Center as an information gathering trip. The Curricular Subcommittee is reviewing goals and strategies, the Research Subcommittee is conducting a needs analysis, the Budget Committee is on the third revision of the proposed budget and a new Marketing Subcommittee has been formed.